



Job Announcement Forensic Nurse Examiner – Part-Time

NOVA is the comprehensive victim services organization in Bucks County. With a 50-year history, NOVA has expanded to include a continuum of prevention and direct services to prevent and address the needs of victims of sexual abuse and other serious crimes. NOVA is known for its exceptional services and professionalism across many disciplines and the community. As a mature and fiscally sound organization, establishing sustainability is key to our future success -- serving all victims who need assistance, educating the community on violence prevention, and providing top-ranked professional training.

Forensic Nurse Examiner (FNE) will provide care to the sexual assault and interpersonal violence victim in a timely, non-judgmental, dignified, and compassionate manner. The service provided may include a forensic exam, prophylaxis for pregnancy and sexually transmitted infections, written/electronic and photographic documentation, referrals for appropriate medical and psychological follow-up, and participation in legal proceedings. The FNE is expected to follow protocols established by NOVA and participating hospitals.

Responsibilities:

- Possesses a thorough theoretical knowledge of the management of the sexual assault and interpersonal violence (IPV) patient, the collection of biological forensic/trace samples, and the maintenance of the chain of custody.
 - Works collaboratively with hospital medical personnel, victim advocates, law enforcement, and prosecutors.
 - Adheres to all administrative, clinical, and employment policies and procedures on file with the forensic nurse program.
 - Ability to perform emergent medical triage to determine if the patient requires medical care before a forensic exam.
 - Performs and accurately documents sexual assault and IPV medical forensic interviews.
 - Performs and objectively documents a complete physical and forensic evidence collection exam, including as needed:
 - Head-to-toe medical assessment for trauma, detailed genital/anal examination;
 - Forensic specimen collection and supportive documentation;
 - Photo documentation of bodily and genital-anal injuries with competent documentation;
 - Assess for mandatory reporting status and report when appropriate;
 - Work cooperatively with law enforcement to maintain chain of custody and adhere to evidence integrity guidelines;
 - Ensure patient/medical confidentiality at all times (HIPAA);
 - Maintain professional standards that do not create a conflict of interest with employment or patient care;
 - Provide clear, concise, accurate, and objective written/electronic documentation.
 - Ensures the administration of appropriate prophylactic medications per protocol.
 - Provides testimony as a fact witness to any/all cases performed while contracted as an FNE
- *Following employment/termination as an FNP with NOVA, the individual RN will be obligated to respond and coordinate with attorneys before and during the court process**
- Thirty-two (32) minimum on-call hours per month, including shared holiday and weekend coverage.
 - A recommended minimum of five adult exams performed within 12 months, with completion of continuing education, case studies, literature reviews, and chart reviews.



- Participates in professional development as determined by the FNP Coordinator, including 75% of all staff/case review meetings, conferences, and in-services.
- Maintains active email and cell phone/text access for routine staff-wide interface and communication.
- Leaves the FNE room with equipment properly stored and supplies returned to the appropriate place.
- Maintains equipment in proper working condition and exercises fiscal responsibility for ED resources.
- Completes FNE invoice and forwards to FNP Coordinator per policy.
- Maintains open communication with the FNP Coordinator.

Qualifications:

- Commitment to NOVA's mission, values, and vision.
- Must meet credentialing requirements as outlined in the NOVA FNE Contract.
- Minimum two years of nursing experience required; specialty experience in women's health, emergency department, intensive care, or trauma. Must be able to demonstrate autonomy and professional judgment in nursing practice.
- Completes IPV didactic training
- Candidates must have an active unrestricted RN license to practice in Pennsylvania
- Preferred certification in forensic nursing adult/adolescent/pediatrics.
- Proficient use of all equipment.
- Consistent and reliable transportation.
- Must be able to arrive at the designated hospital within one hour of receiving the request for services. The exception is Grandview Hospital, where a one to two-hour response is acceptable depending on the distance from the primary residence.
- Ability to work independently.
- Excellent organizational skills and attention to detail.

Maintenance of FNE Credentials:

- Actively conducted Forensic Nurse exams in Pennsylvania with no lapse of service over six months.
- Maintain mandatory clinical education hours with at least eight (8) hours relevant to sexual assault/forensics.
- Attend a minimum of two court proceedings per calendar year (mock trial or other training as deemed equivalent by the FNP Coordinator).
- Debrief as needed to maintain emotional and physical wellness.
- Share individual expertise with other FNE members.

NOVA is an AA/EOE.

If you have these qualifications, are energetic, passionate about the mission of NOVA, and enjoy a friendly, team-oriented environment, we would like to hear from you! Please submit your application with a cover letter telling us why you are the person for this job, salary requirements, and your resume to Careers@novabucks.org (Subject line: Forensic Nurse Examiner)