

Job Description



Job title: Outpatient Bilingual Fee-for-service Pre-licensed Therapist (Hybrid or Remote position)

Work Location: The Welcome Project PA, 350 S York Rd, Hatboro, PA 19040

Division/Department: The Welcome Project PA / Mental Health Program

Reports to: Co-Directors of Mental Health Program

Salary/Pay Rate: \$40-45 per hour

☐ **Full-time**

☒ **Part-time** (10+ hours per week)

☐ **Exempt**

☒ **Nonexempt**

About The Welcome Project PA:

The Welcome Project PA is a 501(c)(3) nonprofit that strives to be a diverse, safe place for marginalized and vulnerable populations and seeks to bring about positive social change to improve the quality of life for these individuals and families in Greater Philadelphia. Here at The Welcome Project PA, we provide educational resources, support groups, social activities and events, legal services, advocacy, food and nutrition services, interfaith learning and cooperation, and LGBT+-friendly, trauma-informed therapy, healing, and counseling. We serve newcomers to the US, Spanish-speaking communities, refugees, vulnerable faith communities, LGBTQ+ communities, and people living in poverty who lack the basic necessities. Our website is www.WelcomeProjectPA.org.

The Welcome Project PA is an Equal Opportunity Employer, and is committed to creating a diverse and inclusive team of employees. We do not discriminate against candidates/employees based on ability, sex, race, gender identity, sexual orientation, religion, national origin, age, veteran status, or any other protected status under the law. BIPOC, LGBTQ2IA+, and other minority groups are strongly encouraged to apply.

Benefits:

- One hour of group and one hour of individual supervision toward clinical licensure will be provided by an LCSW or LPC.

Essential Duties and Responsibilities:

- Providing psychotherapy services to assigned clients ages 5 and older. (Group therapy optional).
- Timely completion of clinical documentation, client service management and provision of crisis intervention services when needed.
- Attendance of group and individual supervision weekly.
- Completion of 10 or more 45-50 minute therapy sessions weekly (up to 30).
- Regular and predictable attendance.
- Responsiveness to email communications (24-48 hours).
- Access to reliable, high-speed internet.
- A computer or laptop with a webcam, and a headset with a microphone.
- Maintaining confidentiality/HIPAA compliance of client records and information.
- Ability to work well as part of a team.
- Commitment to continued learning and professional development.

Education and/or Work Experience Requirements:

Required:

- Master's degree in Social Work, Psychology, Counseling, Marriage & Family Therapy, or a closely related field.
- Excellent verbal and written communication skills, including effectively communicating with team members and clients.
- Competence working with LGBTQIA+ populations.
- Bilingual/multilingual (English/Spanish preferred).
- Cultural competence and experience working with individuals and families with Latin American and/or Caribbean heritage.

Preferred:

- 1-year post-graduate experience providing counseling services to children, adults, and families.
- Experience with recent immigrant families and individuals.
- Awareness of culture shock, trauma, and marginalization.

Physical Requirements:

- Ability to safely and successfully perform the essential job functions consistent with the ADA, FMLA, and other Federal, State, and local standards, including meeting qualitative and/or quantitative work performance standards.
- Ability to maintain regular, punctual attendance consistent with the ADA, FMLA, and other Federal, State, and local standards
- The person in this position (if hybrid/in-person) must occasionally move about inside the office to access filing cabinets, office equipment, etc.
- Constantly operates a computer and other office productivity machinery, such as a calculator, copy machine, and computer printer.
- The ability to communicate information and ideas so others will understand. Must be able to exchange accurate information in these situations.
- Must be able to remain in a stationary position 50% of the time.
- Must be able to talk, listen and speak clearly on the telephone.
- Must be able to navigate various departments of the organization's physical premises.

Contact Information:

- Please submit your Resume/CV and a cover letter to niki@welcomeprojectpa.org.